

The Course Schedule

- Five days
- Eight hours per day

The Course Objectives

The course enables candidates to develop professionally, increase their project management skills, apply a formalized and standards-based approach to project management, and seek career advancement by moving into a formal project manager job role, as well as to apply for the Project Management Institute, Inc. (PMI)® Project Management Professional (PMP)® certification.

In this course, you will learn how to build and manage a team that will plan, execute, and complete a project that is aligned with the business environment. You will explore the following topics:

Creating a High-Performing Team: Assemble and prepare the human resource element of your project

Starting the Project: Plan for success by learning the tools and techniques employed by successful project managers

Doing the Work: Execute and assess project work

Keeping the Team on Track: Support and motivate your team members as individuals and as a cohesive unit

Keeping the Business Environment in Mind: Ensure the project is aligned with business strategy and its ecosystem

The Course Topics

Day 1:

Participants Assessment

Project Management Principles and Concepts

Creating a High-Performing Team

Define Team Ground Rules

Negotiate Project Agreements

Empower Team Members and Stakeholders
Train Team Members and Stakeholders
Engage and Support Virtual Teams
Build a Shared Understanding about a Project

Day 2: Starting the Project

- Determine Appropriate Project Methodology/ Methods and Practices
- Plan and Manage Scope
- Plan and Manage Schedule
- Plan and Manage Budget and Resources
- Plan and Manage Quality of Products and Deliverables
- Integrate Project Planning Activities Plan and Manage Procurement
- Establish Project Governance Structure
- Plan and Manage Project/Phase Closure
- Exam Practicing

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Day 4: Keeping the Team on Track

- Lead a Team
- Support Team Performance
- Address and Remove Impediments Obstacles, and Blockers
- Manage Conflict
- Collaborate with Stakeholders
- Mentor Relevant Stakeholders
- Apply Emotional Intelligence to Promote Team Performance
- Exam Practicing

Day 5: Keeping the Business in Mind

- Manage Compliance Requirements
- Evaluate and Deliver Project Benefits and Value
- Evaluate and Address Internal and External Business Environment Changes
- Support Organizational Change
- Employ Continuous Process Improvement
- Exam Practicing