

The Course Schedule

- Five days
- Six hours per day

The Course Objectives

- Review the differentiation between Contract, Law, and Agreement
- Review the differentiation between Contract Management and Project Management
- Review the Contract Manager/Administrator Skills
- Review the differentiation between Contract Administration and Contract Management and its relationship with the project management standard from PMI point of view.
- Review the application of Procurement Management Processes
- Review the contract documents content
- Understand the construction contract types / classification
- Review the Omani standard contract conditions
- Understand the FIDIC standard contract types structure and how to select the suitable one for your project
- Understand the FIDIC standard contract clauses and its relation with the project management and quality management

The Course Topics

Day 1:

- Introduction
- Contract Management vs Relation Management
- Course Overview
- Participants Pre-evaluation
- Contract Management Context
- Contract Management Principles
- Contract Management Related Knowledge Areas
- Law and Contract
- What is project
- What is Construction Project
- What is Management
- Contract Manager/Administrator Skills
- Contract Management vs Project Management
- Contract Management vs Contract Administration
- Contract Management vs Procurement Management
- Contract Documents

Day 2:

- The Omani Standard Contract Conditions
 - FIDIC contract documents: Introduction and principles
 - Introduction to FIDIC
 - Background to FIDIC contracts
 - Features of the 1999 editions
 - Structure of the documents
 - Preparation of conditions of contract
 - Risk analysis • Which form to use
 - Overview of the 1999 contracts
- Main differences between the construction contracts

Day 3:

- Responsibilities of the main parties
 - Clause 1: General provisions and general issues
 - Clause 2: The employer
 - Clause 3: The engineer
 - Clause 4: The contractor
 - Clause 5: Construction contract – nominated subcontractors
 - Clause 5: Plant and design-build contract – design
- Management of projects**
- Clause 6: Staff and labor
 - Clause 7: Plant material and workmanship
 - Clause 8: Commencement delays and suspension

Day 4:

Tests on completion

- Clause 9: Tests on completion
- Clause 10: Employer's taking over; defects liability
- Clause 11: Plant contract – tests after completion

Financial clauses and procedures

- Clause 12: Construction contract – measurement and evaluation
 - Clause 13: Variations and adjustments
 - Clause 14: Contract price and payment
- Suspension and termination**
- Clause 15: Termination by employer
 - Clause 16: Suspension and termination by contractor

Risk, liability and force majeure

- Clause 17: Risk and responsibility
- Clause 18: Liability and insurance
- Clause 19: Force majeure

Day 5:

Claims, disputes, and arbitration

- Clause 20: Claims, disputes and arbitration

Workshop

Course General Review

Participants Post-evaluation